Composition Committee Meeting

Tuesday, September 13, 2016

(f2f) EB 250 and J334
12:30-1:45 pm

Attendees in Kennesaw: Christine Ghattas, Rachel Griel, Connie Briggs, Dorothy Kuykendal, Stephanie Kartalopoulos, Pete Rorabaugh, Tamara Lebron, Julia Reidy, Amelia Lewis, Sean Zearfoss, Melissa Keith, Becky Kraegel, Kodiak Kerfoot, JoAnn LoVerde-Dropp, Vicki Armour-Hileman, Amy Sandefur, Carola Mattord, Kendall Klym, Rochelle Harris, Bridget Doss, Mary Behrman, MJ Severson, Anne Corbitt

Attendees in Marietta: Molly Brodak, Molly Livingston, Kim Haimes-Korn, Sarah Creel, Paul Wakeman

Meeting Begins: 12:30 pm

1. Welcome and Approval of April minutes

Rochelle welcomes all attendees. The April 2016 minutes are posted at fyc.kennesaw.edu under “Composition Committee” and available for review.

2. Library Pilot Project for 1102—Chris Sharpe

The library is involved in a pilot project in which students in ENGL 1102 library sessions take a post-test on what they’ve learned before leaving the session. Results will drive future instruction methods.

Chris received a question from Kendall on how and why certain library databases are dropped or added. He replied that if a resource is dropped that a faculty member finds useful, the faculty member should contact him as there may be other library resources that could be used to re-acquire it. Chris is open to feedback and questions from faculty members on their library sessions with students.

(See Library Project document at the end of the minutes.)

3. Announcements and Updates

• Bridget: FYC “Dialogues” workshops are coming up -- 2 this semester and 2 next semester. She’ll be looking for people to participate in “best practices” talks as well. Please contact Bridget or Molly B. if you have a workshop idea or would like to share a Best Practice at a committee meeting.

• Molly B.: ENGL has its own account for Collaborate Ultra (different from Skype which is not officially supported by UITS). The Marietta campus has meeting rooms in Marietta where everything for video conferencing is already built in. Collaborate Ultra includes a recording option. The Composition Committee will use Ultra for all of its meetings for AY 2016-2017.

• Rachel: The Writing Center is very busy, which is fantastic; encourage students to make appointments. The WC is building mini-lessons to accompany 1101 outreach sessions. Schedule your class’s session as soon as you can if you’re interested. The WC can’t do visits to Marietta campus classrooms yet (resources issue), but hopes to in the future. If you are a Marietta campus faculty who would like workshops available, please send Rachel an email.

• Anne/Bridget: The “Hybrid Composition Project”--our program’s D2L shell (everyone teaching FYC should have access--look under “Special Courses” on your D2L dashboard) has resources for those teaching hybrid courses. We will be adding to and developing this archive throughout the year, especially to support teachers new to hybrid in the Spring. Pete asked if hybrid courses need to go through Quality Matters review; Anne replied that they do not. Pete asked if there was support for hybrid teachers beyond an archive. Anne, our Technology Coordinator, is our resource as is the Committee for Online Learning. The idea of collaborative work among hybrid teachers should be examined.

• General Announcements: Anyone interested in teaching a Spring 2017/Learning Community course focused on music emphasis, contact Rochelle. Our next FYC meeting will include Michael Goodwin (to
4. Syllabus Review—submission due: 9/30/16

- Molly B.: 1101 faculty should annotated their syllabi with a focus on rhetorical analysis.
- Bridget 1102: faculty should annotated their syllabi with a focus on students entering the conversation with sources
- Rochelle: All FYC faculty be getting an email with instructions and prompts for how to complete the review.

5. Overview of 1102 Assessment for AY 2016-2017

FYC wrote a report on assessment in May, sent it in, we have all that data. Carolyn (our grad assistant intern) and Letizia are presenting on that work at the October meeting. Brian Artese and Rochelle have worked with the Writing Center to develop short workshops tied to the assessment focus; we are trying to keep gen ed composition and literature assessment development parallel (with the understanding that these are two distinct processes). We’ll be having drop-by workshops for reviewing your “assessment instrument” (your assignment); we’ll develop an assessment procedure packet (guidelines, rubric, annotated rubric, etc.) to support faculty doing assessment. The formal rollout of the full assessment is Spring 2017 for every ENGL 1102 that we teach.

Reflection: we do not have a sustainable model of funding for this kind of assessment (ie. stipends for faculty that do this kind of assessment for the department); we’re looking for that. Any ideas? Some discussion between Dorothy and Brian about how to best encourage funding sources at the CHSS level and in the General Education Council for the university. Any funding ideas would be welcomed; please feel free to contact Rochelle.

6. FYC Projects AY 2016-2017

The Composition Committee will be trying a “project model” this academic year in which groups of faculty work together on projects then provide updates and recommendations to the full committee. Six projects, some of which have needed attention for two or more years, are the focus for this year. A document explaining the projects is posted under “Faculty” and “Project Guidelines” on fyc.kennesaw.edu. A digital sign-up for project groups is also available on the website. Faculty are encouraged to sign up for this service opportunity.

The project groups are:
- Emerging Writers Contest (contact person: Paul Wakeman)
- Mission Statement (contact person: Vicki Armour-Hileman)
- Rhetorical Analysis (contact person: Molly Brodak)
- CLEP Exam for ENGL 1101 (contact person: Rachel Griel)
- Best Practices/Hybrid Online Archive (contact person: Erin Sledd)
- FYC Website (contact person: Bridget Doss)

7. Best Practices—Mary Behrman

Mary shared her approach to attendance—“Gamifying the attendance policy” (so as to avoid being “badgered” by maintaining attendance policy). Lively discussion of attendance policies ensued. Please contact Mary for the handout if you’d like a copy.

Meeting adjourned: 1:44pm.
## Undergraduate Instruction

Chris Sharpe | Instructional Services Coordinator Librarian | csarpe@kennesaw.edu | 470-578-6190

### Classes for English Composition

Sign up online from Library.kennesaw.edu -> Services -> Faculty Services -> Instruction

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<thead>
<tr>
<th>30-minute Introduction to Library Services</th>
<th>60-minute Introduction to Research</th>
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<tr>
<td>Brief introduction to the services provided by the library and using SuperSearch and the Catalog. These sessions are usually held in your classroom. Examples of services covered:</td>
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<td>• library hours</td>
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<td>• computers, laptops, and printing</td>
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<td>• study rooms</td>
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<td>• how to get items not owned by KSU</td>
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<td>• introduction to using SuperSearch</td>
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<td>The curriculum is set by the library and will cover the following learning objectives:</td>
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<td>• Analyze topic and identify keywords, synonyms and related terms for the information needed in order to execute an effective and efficient search strategy.</td>
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<td>• Formulate and efficiently execute search strategies appropriate for the topic and information resource in order to find adequate sources.</td>
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<td>• Locate books, periodical articles, and other resources effectively in order to answer the research question.</td>
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<td>• Identify examples of source types.</td>
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<td>• Understand differences between popular and scholarly sources.</td>
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<td>Identify that help from a reference librarian is available through a variety of methods if students need additional help.</td>
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### English 1102 Assessment Project

Pilot of a six question post-test based on three of the learning outcomes for students to complete during the last ten minutes of the instruction sessions. The post-test was created in Qualtrics. Students will be directed to a link to access the post-test. Approved by IRB.

### New Databases

- **Linguistics Database** (Proquest) - This database includes full-text journals and other sources in linguistics, including many titles indexed in Linguistics and Language Behavior Abstracts (LLBA). It covers all aspects of the study of language including phonetics, phonology, morphology, syntax and semantics.

Several Proquest Databases with full-text academic journals that are locally published by scholarly publishing organizations and educational institutions: Australia & New Zealand Database; Continental Europe Database; East & South Asia Database; East Europe, Central Europe Database; India Database; Latin America & Iberian Database; Middle East & Africa Database; Turkey Database; UK & Ireland Database.